

Strata Board, JSC and JEC	
DATE OF MEETING:	7 June JSC and 21 June JEC
PUBLICATION DATE:	25 May 2016
REPORT OF:	Neil Aggett, Strata Board
SUBJECT:	Access to Board Minutes

1. PURPOSE

Review of access request to Board minutes

2. Detail

The Strata Board has met and considered the JSC's request for access to Board minutes.

The Board fully understand the need for scrutiny members to have sufficient information to undertake the role and is committed to providing appropriate information.

The level of information in Board minutes is operational and relates to the day to day management of the company and as such is not appropriate for general release.

The Board have reviewed the information currently provided to both the Joint Scrutiny Committee and the Joint Executive Committee to assist Councillors both monitor and develop the business.

The Board has recently had a conversation with the Chief Operating Officer about the need for a clear helicopter view of the business to enable interested parties to be fully aware of the objectives of the company and to be able to monitor and check progress with the delivery of those actions.

The company is currently working to a business plan adopted in November 2014. As members will know an update of the business plan is to come to the JSC and the JEC in the autumn. Customer service plans are also to be submitted which sets out the level and services to be provided to the partner council's.

In addition, there is the current monthly financial monitoring statement and a quarterly report to the OSC and the JEC.

The annual work plan for the Strata Board is now available and this gives members an indication of the work to be undertaken by the Board. If there is any specific item on which OSC would require any further information the Board would be happy to provide an update.

Members are reminded that Strata arrangements are governed by the Shareholder Agreement and the Service Contracts which were approved by all three Council's. The shareholder agreement makes it very clear that any strategic decisions regarding additional partners or the provision of additional specific services is a decision reserved to the three Council's.

It is hoped this resume of the information and the arrangements for the management of Strata will provide some assurance to the Overview and Scrutiny members

RECOMMENDATIONS

That the Joint Scrutiny Committee and Joint Executive Committee note the Boards response.